



2012 Student Temporary Employment Program

Umpqua National Forest is recruiting students for the 2012 summer season to work in their **Student Temporary Employment Program**. STEP provides jobs for high school and college students to earn money, gain practical work skills, and learn about the Forest Service. This summer's STEP positions are identified at <http://www.fs.usda.gov/main/umpqua/about-forest/jobs>

What types of student jobs does the Forest Service have?

Fire-Fighters – Work on wildland fire-fighting crews or engines managing prescribed (controlled) fires & suppressing wildfires. Work is physically demanding, including working in steep terrain, extreme outdoor temperatures (hot & cold) & smoky conditions. Work is sometimes away from your duty station & may include camping. You'll also perform other duties, including fuels reduction and maintenance of trails & recreation sites. Fire fighters must be 18 years or older at the time of employment & in good physical condition. You must be able to pass a medical exam & a physical fitness test of walking 3 miles with a 45-pound pack within 45 minutes.

Forestry Technicians – Work to support timber & forest management projects such as tree marking and pre-sale timber preparation. Work may also include maintaining recreation sites such as campgrounds, picnic areas & trails. Work is primarily in the forest, and may include extensive hiking & working in extreme outdoor temperatures (hot & cold) and steep terrain.

Biological Science Technicians – Support natural resource management projects such as inventorying and collecting data on wildlife & fish habitat, plant, water & soil resources. Work is primarily in the forest, and may include extensive hiking and working in wet conditions, extreme outdoor temperatures (hot & cold), and steep terrain.

Engineering Technicians – Work in support of engineering projects such as road & trail reconstruction, road maintenance & survey. Work may be along forest roads & trails, with some hiking & working in extreme outdoor temperatures (hot & cold), and office work.

How do you qualify?

To qualify for a STEP job, you must meet all of these eligibility requirements:

1. Must be at least 16 years old; fire-fighters must be at least 18 years old.
2. Must be enrolled (or accepted for enrollment) at least half-time at an accredited high school, technical/vocational school, 2-year or 4-year college or university.
3. Must have at least a 2.0 GPA with your school.
4. Must be a US citizen or eligible to work in the US.



**US Forest Service
Umpqua National Forest**

How do you qualify for different grade levels?

The General Schedule (GS) pay grade you qualify at depends on the amount of work experience and education you have, and this is determined by our hiring specialists. For student jobs, you qualify based on how much education you've completed:

GS-grade 3 - Must have at least 6 months of full-time general work experience or 1 year of education above high school.

GS-grade 4 - Technicians must have at least 6 months of full-time general work experience and 6 months of specialized work experience related to job or 2 years of education above high school.

How do you apply?

You'll need to provide the following information to the person listed as the contact for the job(s) you are interested in applying to:

1. First and last name, middle initial
2. Verification of enrollment, which could be a class schedule/transcripts/letter from the school on letterhead that has a signature and a contact phone or a transcript clearly showing your school's name and your name, current GPA, cumulative GPA, enrollment dates. You can submit an unofficial transcript with the above information. If you are getting a transcript from the internet, show the URL link.
3. Current resume showing actual dates by at least month and year. You may submit an OF-612 form as your resume. http://www.opm.gov/FORMS/pdf_fill/of612.pdf

Send the information listed above to the contact by the application date listed for the position.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).

To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, DC 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.